



St Luke's Halsall CE Primary

Happy Club Fees including Nursery from September 2025

Charging Policy

Payment for the service must be made **in advance or on a daily basis**. In some circumstances, you may pay on a weekly/monthly basis if this arrangement has been agreed with the Office Manager and all sessions are booked in advance. We will apply a 10% late payment fee to all balances outstanding longer than 30 days. We also reserve the right to refuse bookings if balances fall below a certain threshold.

Payments that are deemed to be late and above a certain threshold (to be decided by the Headteacher/Office Manager) will be passed to Sefton Sundry Debtors, failure to pay could have a negative effect on your credit file.

Payment is to be made via the Arbor app when booking your child's sessions. Payment can also be made by Childcare Vouchers/Tax Free Childcare payments. Please ask for more details from the Office Manager. If payment is made in advance for your child's place and they are absent owing to sickness, you will be credited for a future day but no refunds will be given.

Fees

The fees below will come into effect September 2025 and reflect increased running costs. These adjustments ensure the continued quality of the service.

The fees are as follows:

Breakfast Club	7.45am – 8.45am	£5.50
After School Club	3.30pm – 6.00pm	£13.50
Lunch & Afternoon Session (Nursery children)	11.45am – 12.15pm 12.15pm – 3.15pm	£3.50 £16.50
Late collection fees	£5 for every 5 minutes late	

If you think you will be late collecting your child please call Happy Club on 07546307036.

Cancellation Policy

At least 24 hours' notice **must** be given if cancelling a place for any session at Happy Club in order to allow the place to be filled if possible. If the office is not notified within this timeframe you will be charged for the service at the above rates.

Booking Policy

You may ensure your child's place by booking long-term, otherwise bookings will be taken daily or weekly on a first come, first served basis.

Furthermore, providing your child is registered with Happy Club and we have a place available, we are happy to accommodate them at the last minute in an emergency situation, in this instance please book via the office. However, as far as possible, bookings should be made in advance.

Please note, no bookings can be made via Arbor within 24 hours of the session start time, bookings required within 24 hours should be booked via the office.