



St Luke's Halsall Access Plan 2023-24

Part 1:

Physical environment

a. Toilet, Changing and Personal Care Facilities

Areas For Improvement	Intended Outcomes	Actions	Time Scale	Lead responsibility	Reviewed By
KS2 disabled toilet	Space for large/ specialist equipment made available	<ul style="list-style-type: none"> ✚ Clear space in KS2 toilet in advance of specialist equipment delivery 	As required	CW	Resources committee
Shower	Feasibility study for showering facilities completed	<ul style="list-style-type: none"> ✚ Set agenda item for Resources committee ✚ Action costings – 3 quotes ✚ Decision by Governors 	Long term By 2026	RM	Resources committee
1:1 TA job descriptions	Job descriptions reviewed and updated	<ul style="list-style-type: none"> ✚ Review 1:1 TA job descriptions ✚ Amend individually according to child's need 	Medium term end of 2026	RM/HC	Resources committee

b. Physical Accessibility

Areas For Improvement	Intended Outcomes	Actions	Time Scale	Lead responsibility	Reviewed By
Specialist furniture / equipment	Plans for purchase of equipment in place	<ul style="list-style-type: none"> ✚ Identify suppliers for range of specialist equipment ✚ Draw up broad overview of costs 	As required	HC	SEN Governor
Medical list	List with all children/ photos and brief details	<ul style="list-style-type: none"> ✚ Identify all children with any medical need ✚ Photograph ✚ Compile concise document available to all staff 	As required	HC	

Part 2

Access to the curriculum and learning:

Areas For Improvement	Intended Outcomes	Actions	Time Scale	Lead responsibility		Reviewed By
Sensory room x2	Small room used to support children with disabilities/sensory needs	<ul style="list-style-type: none"> ✚ Identify room's current usage ✚ Discuss possible uses with 1:1 staff ✚ Discuss possible uses for a sensory area 	Short term early 2025	HC	Completed	SENCo/ SEN Governor

		<ul style="list-style-type: none"> ✚ Inform staff of any changes 				
Monitoring and observations	SENCo monitoring includes participation of disabled pupils	<ul style="list-style-type: none"> ✚ Plan learning walks to focus on observation of disabled pupils ✚ Use observations to feed into action points for development of inclusion 	Medium term - ongoing	HC		SENCo/ SEN Governor
School trips / minibus	Disabled pupils fully included in school trips	<ul style="list-style-type: none"> ✚ Liaise with EVC to develop 'anticipatory' planning sheet for school trips ✚ Provide copies with training for staff 	As required	RM/HC		SENCo/ SEN Governor

Part 3

Access to written information

Areas For Improvement	Intended Outcomes	Actions	Time Scale	Lead responsibility	Reviewed By
Symbol software / large font/easy read texts	Plans for purchase of equipment in place	<ul style="list-style-type: none"> ✚ Identify suppliers for specialist equipment 	As required	HC	SENCo/ SEN Governor